

MINUTES
Meeting of the Committee of the Whole
September 21, 2021 – 7:00 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

President Pro Tem Brennan called the meeting of the Committee of the Whole on September 21, 2021, to order at 7:02 p.m.

At this time, President Pro Tem Brennan stated this meeting is being conducted pursuant to Governor Pritzker's disaster proclamation and Public Act 101-0640, which amends requirements of the Open Meetings Act due to the COVID-19 pandemic. President Pro Tem Brennan introduced ground rules for effective and clear conduct of Village business.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
K. Thirion, Village Clerk
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Mahoney, Village Trustee
M. Mueller, Village Trustee
C. Sullivan, Village Trustee

Members Absent: D. Galante, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
H. Lipman, Assistant Village Manager
L. Godette, Deputy Village Clerk
K. Clarke, Community Development Director
J. Urbanski, Public Works Director
A. Arrigo, Human Resources Director
P. O'Grady, Village Attorney

Others Present:

Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 7, 2021 – Motion was made by Trustee Mueller, seconded by Trustee Mahoney to approve the minutes of the Committee of the Whole meeting held on September 7, 2021. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #3 - CONSIDER AWARDED A CLASS D LIQUOR LICENSE TO JUANCHO'S TACOS, 7020 183rd STREET – Hannah Lipman, Assistant Village Manager, presented the liquor license request for Juancho's Tacos. Juan Torres with Juancho's Tacos approached the Mayor's Office in early 2021 seeking a liquor license. Due to factors in the strip where he is establishing his restaurant, there was no movement at that time. Mr. Torres has re-approached the Mayor's Office seeking a Class D license which authorizes the retail sale of alcoholic liquor on the premise in conjunction with the operation of a restaurant and served to tables or booths only.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend the award of a Class D liquor license to Juancho's Tacos, 7020 183rd Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #4 - CONSIDER AWARDING A VIDEO GAMING LICENSE (CLASS OV) FOR HAILSTORM BREWING COMPANY, LLC, 8060 186TH STREET – Ms. Lipman presented the liquor license request for Hailstorm Brewing Company. Hailstorm Brewing Company has approached the Mayor's Office seeking video gaming (Class OV). Hailstorm has been in business in Tinley for several years and would like to add video gaming to help support business operations that have been impacted by COVID-19. The proposed gaming area is an existing office that is not in use and therefore meets the barrier wall/21+ room requirement.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the award of a video gaming license (Class OV) for Hailstorm Brewing Company, LLC, 8060 186th Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #5 - CONSIDER ORDINANCE REGARDING A CANNABIS TEXT AMENDMENT – Kimberly Clarke, Community Development Director, presented the text amendment continued from September 1, 2021, Village Board meeting. The current zoning code limits the number of cannabis dispensaries to one (1). This limitation is not necessary if the Village through their licensing regulations wants to limit them. In addition, if the Village wanted to expand the number of licenses they could do so without also having to amend the zoning code eliminating the need for additional meetings. It was recommended this language be stricken from the ordinance.

Section b2 of the ordinance states: "Facility may not be located in a dwelling unit or within 100 feet of the property line of a pre-existing zoned or used for residential purposes." Staff noted some properties have commercial properties adjacent to the residentially zoned property, however that property may not be used for residential purposes; e.g., the industrial park Duvan Drive has R-5 zoning to the west. There is a large pond that separates the residential homes to the rear lot line of the Duvan Industrial Park. The width of that open area is approximately 232 feet. Staff interprets the current code would not allow a cannabis dispensary at this location. If that is not the intent of this code, it was recommended the language should be modified to allow this scenario.

In addition, a parcel of land that is zoned R-5 but the lot is part of commercial development was identified. The lot remained zoned R-5 after it was discovered the lot was not buildable. The distance from the one (1) commercial lot to the back of the residential property is almost 260 feet. If this is not the intent of this code, it was recommended the language should be modified to allow this scenario.

It is staff's understanding as the code is written, a cannabis dispensary cannot locate within a mixed-use building. However, staff wanted to clarify that a dispensary could be located in a commercially zoned district as long as it was at least 100 feet away from the lot line of the mixed-use development. For instance, the Convention Center shopping center could allow a dispensary as it is over 100 feet away from the mixed-use development across the street. If the distance were less than 100 feet, the dispensary would not be permitted.

Staff suggested the following language be changed to section b2: "Facility may not be located in a dwelling unit or within 100 feet of the property line of a property pre-existing zoned or used for residential purposes." All dispensaries will require a special use permit and other factors will be considered. Eliminating the language of the zoning of the property and only focusing on the actual use, will allow for some of these unique situations to not automatically disqualify a location.

President Pro Tem Brennan stated his concern with dispensaries within a multi-tenant building. Trustee Brady concurred.

Trustee Mueller stated these changes will allow the Board to decide on each dispensary.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the ordinance regarding a cannabis text amendment be forwarded to the Village Board. Vote by roll call. Ayes: Mahoney, Mueller, Sullivan. Nays: Brady, Brennan. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #6 – CONSIDER A SOFTWARE AS A SERVICE (SAAS) AGREEMENT WITH NEOGOV FOR AN APPLICATION TRACKING AND PERFORMANCE MANAGEMENT SYSTEM – Angela Arrigo, Human Resources Director, presented the agreement with NeoGov. The Human Resources Department is in immediate need to replace the current manual processes used by the organization for recruitment and performance management in order to improve service levels to both internal and external customers.

The implementation of an online system will enhance the external applicant experience in selecting the Village of Tinley Park as an employer of choice and allow supervisors to be directly engaged in the recruitment and hiring process in real-time from the time an applicant applies to hire. The recent increase in hiring needs and volume of applications has heightened the need to improve the outdated and manual recruitment processes. The implementation of a technology solution will provide online tools for employees and supervisors to effectively manage performance expectations. An online performance management tool will deliver a streamlined performance review process focused on employee performance deliverables, allow for regular and timely feedback throughout the performance period, and provide online tools to supervisors to quickly document employee successes and concerns.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the Software as a Service (SaaS) agreement with NeoGov for an Application Tracking and Performance Management System be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #7 - RESOLUTION IN SUPPORT OF THE VILLAGE OF TINLEY PARK APPLICATION FOR THE 2021 ILLINOIS SAFE ROUTES TO SCHOOL PROGRAM (SRTS) – John Urbanski, Public Works Director, presented the Safe Routes to School Program. The Village directed Robinson Engineering to prepare and submit a grant application for the Safe Routes to School Program. Grant applications are due by the end of the month. The program is 80% federally funded/20% local match and covers the cost of the construction and the construction engineering services (design engineering services are not eligible costs).

The proposed project consists of a new sidewalk along the east side of Oak Park Avenue from Tinley Park Drive to the north of 171st Street. This would fill in a sidewalk gap that leads to Fulton Elementary School. The proposed sidewalk would be a 5'-6' wide carriage walk.

The project is estimated to cost approximately \$500,000. The grant maximum is \$250,000.

President Pro Tem Brennan asked if the sidewalk would be on the parkway or frontage side. Mr. Urbanski stated it will be in the median.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend the Resolution in support of the Village of Tinley Park application for the 2021 Illinois Safe Routes to School Program (SRTS) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #8 – CONSIDER ENTERPRISE FLEET VEHICLE LEASES – Mr. Urbanski presented the fleet vehicle leases agreement. With the addition of command staff to the Police Department, it was requested that additional vehicles be added to the fleet. Concurrent to the justification of utilizing the Enterprise Fleet Leasing Program, staff requested that two (2) additional vehicles be approved for a lease. The recommended vehicles have been reviewed and approved by the Fleet Manager as a safe, reliable option, and provide functionality at an economical cost. The total monthly cost of each vehicle will be \$555.21.

President Pro Tem Brennan asked if any members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the Enterprise Fleet vehicle leases be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #9 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Motion was made by Trustee Sullivan, seconded by Trustee Mueller to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the meeting adjourned at 7:26 p.m.

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